



TO: Sarasota County School Board  
Todd Bowden, PhD, Superintendent

THROUGH: Scott Lempe, Chief Operating Officer

FROM: Kathie Ebaugh, AICP, Planning Director

DATE: June 11, 2018

RE: Draft 2018/19 Five-year Capital Improvement Plan

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Last September, staff started the process of drafting the 2018/19 Capital Improvement Plan (CIP). The Five-year CIP establishes the School Districts facility planning priorities and budget from 2018/19 through 2022/23.

Tab 1: Draft Five-year 2017/18 CIP planning document

Through the course of the last eight months, staff engaged a variety of public education stakeholders—School Board members, Executive Directors, district operations staff, school administration personnel, and community members—in a discussion about the District’s capital facility needs and demands. Recognizing the importance that this process has on the delivery, function, and effectiveness of the District’s educational programs, the Planning Department, along with the Chief Operating Officer and the District Capital Improvement Team (CPT), sought to ensure that the capital planning process:

1. Identified the District’s capital priorities through discussions with an array of community stakeholders;
2. Established project scopes and budgets that appropriately met the needs of the school and District capital priorities;
3. Vet proposed projects through an assessment of needs, data criteria, and school capacity demands; and
4. Enabled the School Board to provide input and direction into the process.

The result of this effort is the attached 2018/19 Five-year CIP.

CIP Discussion and Adoption

At the June 19, 2018 Board Work Session, staff will review the Five-year CIP plan, revised CIP budget, and CIP plan changes memo with the Board. Changes will then be made to reflect any Board needs and direction given to staff at the meeting. Final adoption of the 2018/19 Five-year CIP will be scheduled for a Board meeting this summer.